

Subject: Request Immediate Assistance - Re: CA Arts Council Grant
From: Lorena Parker
Date: 06/21/2016 01:43 PM
To: Jacob Haik <jacob.haik@lacity.org>, Ryan Ferguson <ryan.ferguson@lacity.org>

Hi Jacob/Ryan,

I really need your help with the stage construction.

- We presented the project to **Rene Sagles**. Manager, Parking Facilities Division, **LADOT** at City of Los Angeles through Nancy Bower.
- We met with an engineer on-site to discuss the project. It is my understanding that the main issue was that they were concerned about someone falling off the drop. The drop on the left side of the stage is 11.5". The drop on the right side of the stage is 28. 3/4".
- They have asked us for formal plans and a permit to get this project done. However, I believe all we really need is a new "Right of Entry" contract.

Can you please meet with Mr. Sagles at your earliest convenience to request the following:

- 1) Eliminate the need for formal plans and a permit.
- 2) We would agree to install a removable railing on that side as an added safety precaution. The railing would be removable and placed on the opposite side during performances. The opposite side would have the holes to accommodate us moving the railing.

We have approval for the construction costs for about 70% lower than regular construction costs through Ryan's Charity "Just Love It." We hope that you can assist us to complete this project so that we can move forward.

Thank you in advance.

Best regards,

Lorena Parker
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